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| **Weekly Timesheet** |

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| [Weekly Timesheet by Timesheets MTS Software](http://www.timeclockmts.com/) |  | © 2011-2014 Timesheets MTS Software |
|  |  |  |  |  |  |  |
| **Name:** |  | **Date:** |   |
| **Badge #:** |  | **Dept:** |   |
| **Manager:** |  | **Week Starting:** |   |
|  |  |  |  |  |  |  |
| **Date** | **In** | **Out** | **Breaks** | **Reg. Hours** | **OT Hours** | **Total Hours** |
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|  |  | **Total:** |   |   |   |   |
|  |  |  |  |  |  |  |
| **Employee Signature:** |  |  | **Date:** |   |   |
|  |  |  |  |  |  |  |
| **Manager Signature:** |  |  | **Date:** |  |  |